



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>THE ZAMORIN'S GURUVAYURAPPAN COLLEGE</b>
• Name of the Head of the institution	<b>Dr.Malini.P.T</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04952331046</b>
• Mobile no	<b>8893730001</b>
• Registered e-mail	<b>zgckozhikode@gmail.com</b>
• Alternate e-mail	<b>iqaczgc@gmail.com</b>
• Address	<b>Pokkunnu, P.O. Guruvayurappan College</b>
• City/Town	<b>Kozhikode</b>
• State/UT	<b>Kerala</b>
• Pin Code	<b>673014</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	University of Calicut																								
• Name of the IQAC Coordinator	Dr.Rajani.B																								
• Phone No.	04952331516																								
• Alternate phone No.	8129960701																								
• Mobile	8129960701																								
• IQAC e-mail address	iqaczgc@gmail.com																								
• Alternate Email address	rajanikenath@yahoo.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://zgcollege.ac.in/IOAC/agar">https://zgcollege.ac.in/IOAC/agar</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://zgcollege.ac.in/academics/academic-calendar">https://zgcollege.ac.in/academics/academic-calendar</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>84.20</td> <td>2004</td> <td>03/05/2004</td> <td>02/05/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.59</td> <td>2011</td> <td>08/01/2011</td> <td>07/01/2016</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.06</td> <td>2017</td> <td>27/11/2017</td> <td>26/11/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	84.20	2004	03/05/2004	02/05/2009	Cycle 2	B	2.59	2011	08/01/2011	07/01/2016	Cycle 3	A	3.06	2017	27/11/2017	26/11/2022
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Cycle 3	A	3.06	2017	27/11/2017	26/11/2022																				
<b>6.Date of Establishment of IQAC</b>	24/09/2004																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Zamorins Guruvayurappan College	KSCSTE	KSCSTE	2020-2021	653353
Zamorins Guruvayurappan College	ICSSR	Kerala Government	2020-2021	130000
Zamorins Guruvayurappan College	SSP	Kerala Government	2020-2021	107000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>			
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>			
<b>9. No. of IQAC meetings held during the year</b>	<b>4</b>			
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>			
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded			
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>			
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
* Coordinated seminars conducted by various departments on academic topics				
* Coordinated Counselling programme for students' mental well being.				
* Coordinated Women development activities/seminars/programmes				

\* Facilitated promotion procedures of faculty

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p style="text-align: center;"><b>Women and Child Protection</b></p>	<p>1. Conducted a webinar on role of youth in child protection, jointly organised by NSS and Railway Childline. 2. Child abuse prevention day jointly conducted by Childline and Juvenile wing kozhikode of city government railway police on 19/11/2020 - 12 students participated from the college. 3. Sex education and influence with culture, a webinar conducted by department of women and child development, Sakhi Onestop Centre kozhikode and NSS unit had active participation of students. 4. NSS conducted an online discussion on Gender Equality led by Dr. T.K.Anandhi on 25/12/2021.</p>
<p style="text-align: center;"><b>Development of ICT for online education</b></p>	<p>Faculty were encouraged to prepare ICT content, and participate in online content development courses to aid online teaching and learning process.</p>
<p style="text-align: center;"><b>Promotion of Research</b></p>	<p>Faculty were encouraged to register as research guide and admit research students for PhD program. Regular online meetings of research students, research guides and advisory committee were scheduled</p>
<p style="text-align: center;"><b>Awareness on COVID pandemic</b></p>	<p>Classes on preventive measures, vaccination drives and methods to cope up with isolation related stress were conducted and disseminated through social media platforms.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>

- Name of the statutory body

Name	Date of meeting(s)
Governing Council, Zamorins Educational Agency	13/05/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	15/04/2022

#### 15. Multidisciplinary / interdisciplinary

The Zamorin's Guruvayurappan College is an institution affiliated to the University of Calicut. Institutional preparedness of the college towards the multidisciplinary/interdisciplinary pattern envisaged in NEP 2020 will follow the multidisciplinary curriculum that will be adopted by the University of Calicut. The institution will offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education.

#### 16. Academic bank of credits (ABC):

The Zamorin's Guruvayurappan College is an institution affiliated to the University of Calicut. In alignment with the policies of the University of Calicut, the Zamorin's Guruvayurappan College will implement the steps required for Academic bank of credits registration. faculty will be encouraged to design and develop new courses within the allowed curriculum framework, multiple entry exit options will be provided and the students will be encouraged to enroll in maximum number of offline and online courses provided by this institution and other institutions and UGC approved online platforms like SWAYAM.

#### 17. Skill development:

The Zamorin's Guruvayurappan College is an institution affiliated to the University of Calicut. In alignment with the policies of the University of Calicut, the Zamorin's Guruvayurappan College will offer training programmes/courses for language, computers, communication skills, management skills. and value based education including courses on Yoga and meditation. All students will be

encouraged to register for at least one vocational course before graduating. Industry veterans and Master Crafts persons will be engaged to provide vocational skills. Vocational training through hybrid modes will be provided.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Zamorin's Guruvayurappan College is an institution affiliated to the University of Calicut. In alignment with the policies of the University of Calicut, the college will give special focus on integrating Indian knowledge systems, teaching in Indian local languages, introducing students to culture, tradition, and history. Classes will be provided to students on a bilingual mode (combining English and Malayalam). Sanskrit department of the College will offer communicative Sanskrit courses. Classical music and dance forms will be promoted.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Zamorin's Guruvayurappan College is an institution affiliated to the University of Calicut. In alignment with the policies of the University of Calicut, the Zamorin's Guruvayurappan College will focus on imparting life skills, basic skills, professional skills, intellectual, personal and societal skills to its students.

#### **20.Distance education/online education:**

The Zamorin's Guruvayurappan College is an institution affiliated to the University of Calicut. In alignment with the policies of the University of Calicut, the Zamorin's Guruvayurappan College will offer teaching in hybrid mode (offline/online). Students will be encouraged to join online courses offered by other agencies like SWAYAM, and acquire maximum credits.

## **Extended Profile**

### **1.Programme**

1.1 22

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### **2.Student**

2.1 2352

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 378

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 807

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 78

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 4

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>22</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2352</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>378</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>807</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>78</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	4
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	52
Total number of Classrooms and Seminar halls	
4.2	5469420
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	111
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution's mission seeks to provide the students with enriching educational experiences through quality service and a positive ambience to enable them to rise towards excellence as responsible social beings. The institution is affiliated to the University of Calicut and it follows the curriculum designed by the University. The syllabi for Ph.D course work and the self financing course alone are designed by the faculty members and later approved by the university before its implementation. Entry level tests, Bridge course, remedial coaching, Scholar Support Programme etc. have been introduced for the benefit of the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://zgcollege.ac.in/supportDocs/INTERNAL%20MARKS%202021/">https://zgcollege.ac.in/supportDocs/INTERNAL%20MARKS%202021/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic Calender prepared at the commencement of the academic year follows the academic calendar of the University of Calicut and all the co-curricular and extra-curricular activities are held accordingly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://zgcollege.ac.in/academics/academic-calendar">https://zgcollege.ac.in/academics/academic-calendar</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course**

**system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**22**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**1**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**21**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The institution is affiliated to the University of Calicut and it**

follows the curriculum designed by the University. Apart from the ethics, gender, human values, and environmental sustainability components incorporated in to the course syllabi approved and offered by the University of Calicut, general awareness on these topics are given by the College to its students by organizing, seminars, workshops, and classes in hybrid modes. Women empowerment and Environmental sustainability are the best practices followed by the College.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

798

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://zgcollege.ac.in/IQAC/feedback-analysis">https://zgcollege.ac.in/IQAC/feedback-analysis</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://zgcollege.ac.in/IQAC/feedback-analysis">https://zgcollege.ac.in/IQAC/feedback-analysis</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

849

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

425

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Zamorin's Guruvayurappan College hosts a diversity of students, including girls, boys, students belonging to different community/class/societal/economic status categories and divyangjans. There are slow, medium and fast learners among the diversity of students. Special efforts are made to cater to diverse needs of all categories of students by identifying their requirements and addressing them through inclusive practices. Advanced learners are provided with challenging learning experiences. They also help the slow learners. The college makes use of interactive teaching methods, assignments, projects, seminars, Workshops, and remedial coaching to support and enhance the teaching learning process. Teaching plans, interactive sessions, continuous evaluation through various methods, timely conduct of examinations and feedback from students through tutorial, mentoring and PTA sessions are part of our curriculum. Students are encouraged to extract information from web resources and journals. Sessions with experts from outside also provide students with the opportunity to stimulate interest in new areas of their subjects. The various clubs and centres provide multifarious learning opportunities outside the syllabus. PG Students are given the opportunity to assess the seminar presentations of the UG students. Many of the students have

attended career oriented programs conducted both by the institutions as well as by organisation outside. Mentoring system is also offered to the students.

File Description	Documents
Paste link for additional information	<a href="https://zgcollege.ac.in/students-life/Clubs/sports-club">https://zgcollege.ac.in/students-life/Clubs/sports-club</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2352	78

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All courses and curriculum offer compulsory project works for students where they are provided opportunities for experimental/lab/field learning. Students are encouraged for participatory learning by involving them in research activities, community development activities, administration and management activities through students unions and clubs. Student participation in the activities of the college is enhanced by the formation of the College Students Union comprising of elected representatives of the students. The election of the office bearers of the union is conducted on democratic norms according University regulations. The Student Union actively involves in curricular and co-curricular activities of the college. Some broad areas of such involvements are the following: • Conduct of Fine Arts day and College Day • Conduct of Sports Day • Conduct of seminars, exhibitions and study tour. • Maintenance of discipline in the campus • Active participation in student welfare activities • Publication of college magazine • Conduct of Film Festivals We have student representation in the following bodies: • Governing body of the college • Planning Board • Grievance Redressal Cell • IQAC • Library Committee Student Union Chairman is the voting



member of all the institute bodies mentioned above. Chairman acts as a bridge between the college administration and the students, representing student needs and demands in these bodies and communicating their decisions back to the general student body through Open Forums.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://zgcollege.ac.in/">https://zgcollege.ac.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools are effectively used by teachers for teaching-learning process. All faculty developed e-content for classes. The following tools were used: E Resources required for the PG and UG syllabi, Powerpoint presentation, e-resources such as Google Meet, Google Classrooms, MOODLE, Teacmint, Youtube videos, Telegram to share documents, Audio recordings, Video lectures etc, OBS to record Video lectures and shared through Google Classroom. Google Classroom was used for grading assignments. Online classes using Zoom and Google Meet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**1:25**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

48

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

610

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Academic Calendar provided by the University is strictly followed and the internal assessment is done according to the schedule prescribed. In addition to this continuous evaluation through presentations, viva-voce, assignments, quiz competitions and other such methods are used by the faculty according to the needs of the topic and the aptitude of the students. The evaluation report is submitted to the CUCBCSS committee at the end of every semester. The Academic audit committee also monitors and evaluates the performance of students in the examinations. In addition to the tests recommended by the University, additional tests are regularly conducted by the departments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination results are published in the notice boards and circulated in online student/parent groups as soon as the valuation process is completed. Any grievance related to the marks awarded are properly addressed and additional chances for students to improve their performance is given. Signature of students are collected before the Internal marks are finalized for upload. The mechanism for internal assessment is efficiently managed by the Heads of the different departments and centrally monitored by the Principal. All examination related grievances are addressed in a transparent, time-bound and efficient way.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes. Programme and course outcomes of the students are as prescribed by the University of Calicut and are displayed and communicated to teachers and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://zgcollege.ac.in/academics/po-pso-co">https://zgcollege.ac.in/academics/po-pso-co</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The teaching curriculum is planned according to the programme outcomes outlined in the syllabus prescribed by the University of Calicut. Each teacher and the teaching departments ensure that the programme and course outcomes are achieved by the continuous evaluation process. Assignments, seminars, group discussions, question answer sessions and written and oral tests are regularly conducted for effective evaluation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

593

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://zgcollege.ac.in/IOAC/feedback-analysis>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

990353

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://kscste.kerala.gov.in/kscste-research-fellowship/">https://kscste.kerala.gov.in/kscste-research-fellowship/</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has established a research culture and has exclusive infrastructure facilities for promoting research. A research centre building that hosts space for research activities of all departments have been established and is dedicated exclusively for research. Faculty of the departments guide UG, PG research projects, and faculty with guideships supervise PhD students. Several new discoveries and contributions are made by the students and faculty of the college as evidenced by quality research publications.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="https://zgcollege.ac.in/supportDocs/RES%20GUIDE%20ORDERS/">https://zgcollege.ac.in/supportDocs/RES%20GUIDE%20ORDERS/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

24

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several extension and social activities were conducted by students guided by teachers in the neighbourhood community They are: Blood donation, AIDS awareness campaigns, Cleaning activities by NSS volunteers, etc.

Starting with World Environment Day On 15/06/20 Tree Plantation Programme was conducted were Cadets Planted Plants All over the compound

On 20/06/20, Yoga Day was Celebrated; Cadets Participated in Yoga Day in the Presence Of ANO Lt. Dr. Sanoj Sir

On 27/06/20, Anti Drug Day was conducted by Creating Awareness Programme for Our Cadets against the Use of Drugs

On 02/10/20, As Part of swatch Bharat Abhiyan all the cadets Of ZG College conducted a Cleaning work in the college



File Description	Documents
Paste link for additional information	<a href="https://zgcollege.ac.in/students-life/nss">https://zgcollege.ac.in/students-life/nss</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

246

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is spread over an area of 92 acres. There are 120 classrooms, 17labs, a computer centre and IT lab, Botanical and Medicinal garden, Research Centres, a career guidance centre and a Yoga centre. For co-curricular and extra-curricular activities college has a spacious auditorium, two open air stages, one smart class room cum mini conference hall at physics department, a big play ground, a pavilion with changing rooms and gymnasium. The Physical Education department gives rigorous training to students who are admitted under the sports quota. Assistance is also taken from external experts. With support from management and PTA, the college provides training sessions and infrastructural facility to students participating in university level arts festival. The IQAC critically and objectively monitors all the activities in the institution. It insists that the quality of the institution is maintained according to the requirement of the UGC. The IQAC conducts regular meetings with the heads of the departments and decisions are communicated to the management. The college has a well-ventilated, well lighted and spacious library with sufficient seating arrangements for over 110 students and space for faculty and research scholars. The library has:

- Open access system
- The completely automated functioning of the library makes the transactions easier.
- Access to e-books and e-journals through INFLIBNET
- Orientation for using e-resources
- Discipline ensured through installation of CCTV cameras, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://zgcollege.ac.in/campus-life/facilities">https://zgcollege.ac.in/campus-life/facilities</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has a dedicated Yoga centre. For co-curricular and extra-curricular activities, the college has a spacious auditorium, two open air stages, one smart class room cum mini conference hall, a big play ground, a pavilion with changing rooms and gymnasium. The Physical Education department gives rigorous training to students who are admitted under the sports quota. Assistance for sports coaching is also taken from external experts. Cultural activities are conducted in the auditorium and open-air stages.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://zgcollege.ac.in/campus-life/facilities">https://zgcollege.ac.in/campus-life/facilities</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

57

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR**

in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

235660

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library functions under the supervision of a UGC- NET qualified librarian and four members of the supporting staff. User-friendly initiatives of the committee implemented:

- Open access system
- The completely automated functioning of the library makes the transactions easier.
- Access to e-books and ejournals through INFLIBNET
- Orientation for using e-resources
- Discipline ensured through installation of CCTV cameras, etc.
- Feedback collected from users
- OPAC: The library has Online Public Access Catalogue (OPAC) through which users can search the information resources available in the library. Training on "How to use OPAC for search" is provided during the orientation class to the newly admitted students.
- Electronic Resource Management package for e-journals: The college access to ejournals through N-List of the INFLIBNET.
- Federated searching tools to search articles in multiple databases: This facility is used by research scholars to find out articles related to their area of research.
- In house/ remote access to e-resources: The main source of e-resources is through NLIST, where users can login using their ID and password.
- Library Automation. Library operations are fully automated using 'Book Magic' software which enables computerized management of library operations. Users search a library catalogue principally to locate books available in the library. Books are bar-coded which enables easy circulation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://zgcollege.ac.in/campus-life/library">https://zgcollege.ac.in/campus-life/library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**24946**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**30**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Communication between various academic and administrative sections are done by email, media platforms and electronically. Computers are used extensively to record and process data. Softwares are used for data collection, processing and storage. The internet facility is well-maintained and is available for staff and students. All departments have internet access provided by the college. Students are given free Wi-Fi facility provided by BSNL for minimum data usage and data availability at reduced rates for limitless data usage. Laboratories and seminar halls are internet connected.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://zgcollege.ac.in/campus-life/facilities">https://zgcollege.ac.in/campus-life/facilities</a>

#### 4.3.2 - Number of Computers

111

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5233760

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The IQAC plays a crucial role in monitoring and guiding quality assurance and promotion of academic and non-academic activities in the college. The maintenance and effective utilization of physical, academic and support facilities are monitored regularly by the IQAC, Principal and the Management. Long term developmental plans for the institution are evolved and implemented by the planning board. The high degree of delegation of authority provides the necessary operational autonomy and helps in ensuring the decentralized governing system in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>



STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
1172	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
105	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

27

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

450

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

9

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student participation in the activities of the college is enhanced by the formation of the College Students Union comprising of the elected representatives of the students:: • Chairman •Vice

Chairman • General Secretary • Joint Secretary • Secretary, Fine Arts. • Student Editor • University Union Councillors(2 posts) • General Captain • Secretary- Associations • Representatives- Degree and PG The Student Union actively involves in curricular and co-curricular activities of the college. Some broad areas of such involvements are the following: • Conduct of Fine Arts day and College Day • Conduct of Sports Day • Conduct of seminars, exhibitions and study tour. • Maintenance of discipline in the campus • Active participation in student welfare activities • Publication of college magazine • Conduct of Film Festivals We have student representation in the following bodies: • Governing body of the college • Planning Board • Grievance Redressal Cell • IQAC • Library Committee Student Union Chairman is the voting member of all the institute bodies mentioned above. Chairman acts as a bridge between the college administration and the students, representing student needs and demands in these bodies and communicating their decisions back to the general student body through Open Forums.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Old students association offer financial assistance to the economically deprived meritorious students. • ZGC-UAE alumni chapter provides merit scholarships for UG and PG students • A special award is given annually to the Best Outgoing Student. Prof. P.M. Shiyali Koya Scholarship for the best student of III year B.A. Malayalam/Sociology II year M.A. Sociology securing highest marks in the University examinations • Cash awards are given to the best NCC cadets. • Frequent get-togethers are organised within and outside the campus involving the former as well as the present faculty of the college. • A Charitable organisation by the old students, Bodhi provide financial, psychological and physical support to the needy, including the former students of the college. • Various online communities have come up in the recent times on the social media sites. This has aided in providing a database of the alumni of the college. • The president of the Old Students Association is a member of the full committee of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance system is decentralized and sharing of administrative responsibilities is integral to the operational method of the functioning of the college. The Principal facilitates the execution of rules, regulations, directives, and

guidelines of the University as well as the policy decision of the governing body. The faculty members of the departments are empowered to take the lead role in formulating policies and organising teaching-learning and extracurricular activities within the prescribed curriculum. The various department association programs and activities of the students units, NCC, NSS, Clubs and Cells invariably create a conducive learning opportunity and development for the student community. The faculty convenors of the different clubs and committees are provided with autonomy to deliver effectively the duty entrusted to them. The Management, PTA and the college office provide the necessary financial and administrative support for implementation of policies. The governance machinery of the College and all its activities are directed towards achieving our our mission of providing sufficient nourishment through the right combination of environmental setting and quality service, in order to rise towards excellence. It is also reflective of our vision of helping students to achieve academic excellence and play the role of socially responsible individuals.

File Description	Documents
Paste link for additional information	<a href="https://zgcollege.ac.in/about-us/vision-mission">https://zgcollege.ac.in/about-us/vision-mission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance system is decentralized and sharing of administrative responsibilities is integral to the operational method of the functioning of the college. The Principal facilitates the execution of rules, regulations, directives, and guidelines of the University as well as the policy decision of the governing body. The faculty members of the departments are empowered to take the lead role in formulating policies and organising teaching-learning and extracurricular activities within the prescribed curriculum. The various department association programs and activities of the students units, NCC, NSS, Clubs and Cells invariably create a conducive learning opportunity and development for the student community. The faculty convenors of the different clubs and committees are provided with autonomy to deliver effectively the duty entrusted to them. The Management, PTA and the college office provide the necessary financial and

administrative support for implementation of policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional planning involves the Management governing body, Principal, IQAC, and PTA and elected student bodies. Principal and IQAC monitors the effective deployment of strategies and plans.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://zgcollege.ac.in/IOAC/policy-documents">https://zgcollege.ac.in/IOAC/policy-documents</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institutional planning involves the Management governing body, Principal, IQAC, and PTA and elected student bodies. Principal and IQAC monitors the effective deployment of strategies and plans. The institutional bodies constituted for institutional quality and

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance**

**A. All of the above**



## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college staff are beneficiaries of the following schemes: State Life Insurance, Group Insurance Scheme, Provident Fund, Co-Operative Society, Group Personal Accidental Insurance Scheme.

The College provides training programs for teaching and non teaching staff. The Staff Club of the college promotes recreation facilities for teachers during off hours in the campus. The annual get-together and special occasion gathering offer a platform for the staff members to interact, relax and exhibit their inborn creative talents. The principal of the college acts as the President of the staff club. Staff members elect the secretary, joint secretary and executive members every year at the annual general meeting. Activities of the club includes arranging picnics with family members, annual sports events, promote cultural activities of students in the campus, farewell parties to retiring staff members.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

**conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

73

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC plays a crucial role in monitoring and guiding quality assurance and promotion of academic and non-academic activities in the college. The maintenance and effective utilization of physical, academic and support facilities are monitored regularly by the IQAC, Principal and the Management. Long term developmental plans for the institution are evolved and implemented by the planning board. The high degree of delegation of authority provides the necessary operational autonomy and helps in ensuring the decentralized governing system in the college. The IQAC critically and objectively monitors all the activities in the institution. It insists that the quality of the institution is maintained according to the requirement of the UGC. The IQAC conducts regular meetings with the heads of the departments and decisions are communicated to the management. Regular meeting with staff are also conducted to appraise the performance of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The income and expenditure incurred by the management and PTA is

subject to internal audit procedure. The process of audit is done by qualified chartered Accountants. Academic audit is done internally by the Internal Academic Audit Committee. External audit is conducted by the audit wing of the Deputy Director, Collegiate Education, Calicut and Government of Kerala under whose jurisdiction the college is functioning. Apart from this the Central Audit Department of India also audits the college accounts periodically.

File Description	Documents
Paste link for additional information	<a href="https://zgcollege.ac.in/supportDocs/PTA%20INCOME%20EXPENS%2019%20-%202023/">https://zgcollege.ac.in/supportDocs/PTA%20INCOME%20EXPENS%2019%20-%202023/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

270000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds internally from the Management, and PTA, and Alumni. Proposals for external funding are regularly submitted and procured. Research activities and infrastructure building is facilitated by apply for funds from external agencies like UGC, DBT, ICSSR, KSCSTE. Various State and central government agencies and schemes are made use of for providing scholarships to students and for promoting academic and extra-curricular activities. The funds received are efficiently utilized for promotion of academic activities, capability enhancement of students, and for infrastructure augmentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a crucial role in planning, monitoring and guiding academic and non-academic activities in the college. The strategies and processes for the maintenance and effective utilization of physical, academic and support facilities are monitored regularly by the IQAC, Principal and the Management. Long term developmental plans for the institution are evolved and implemented by the planning board. The high degree of delegation of authority provides the necessary operational autonomy and helps in ensuring the decentralized governing system in the college. The IQAC critically and objectively monitors all the activities in the institution. It insists that the quality of the institution is maintained according to the requirement of the UGC. The IQAC conducts regular meetings with the heads of the departments and decisions are communicated to the management. Regular meeting with staff are also conducted to appraise the performance of the staff.

File Description	Documents
Paste link for additional information	<a href="https://zqcollege.ac.in/IQAC/minutes">https://zqcollege.ac.in/IQAC/minutes</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays a crucial role in monitoring and guiding quality assurance and promotion of academic and non-academic activities in the college. The IQAC critically and objectively monitors all the activities in the institution. It insists that the quality of the institution is maintained according to the requirement of the UGC. The IQAC conducts regular meetings with student representatives, heads of the departments, faculty and non-teaching

staff and decisions are communicated to the management. Regular meeting with staff are also conducted to appraise and record the performance of the activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://zgcollege.ac.in/IOAC/minutes">https://zgcollege.ac.in/IOAC/minutes</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Several programmes had been conducted online to promote gender equality and create awareness on woman and child health. A ladies centre with all amenities functions in the campus. Mental and physical well being is taken care of by the Counselling centre and consultation clinic in the campus. Yoga centre and gynasium facilities are available. Anti-sexual harassment cell has been constituted.

Common Rooms and spaces that permitted the message of promoting gender equity, have been allocated, and are;

1. Ladies Centre - a space for recreation Hostels - for safety Separate Staff room for men and women Sick room Canteen Auditorium Reading room Indoor & open stadium Gym and a fitness centre for women is attached to the Physical Education Department. Napkin Wending Machines and Incinerators, fixed near washrooms

File Description	Documents
Annual gender sensitization action plan	<a href="#">Women Development Cell of the college regularly conducts seminars and workshop on gender sensitization.</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Ladies Centre, Three Ladies Hostel, Health Centre, Counselling Centre, Safe Campus with 24 hours security, CCTV Surveillance</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Solid organic wastes are composted in pits and recycled as organic manure. Solid inorganic wastes are graded, specially packed and removed from the campus utilizing the plastic disposal initiatives of the local governmental bodies. Liquid wastes are recycled using waste water recycling system set up in the campus. E-waste is to be kept in a separate space within the College and discarded

regularly.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="86 436 539 506">File Description</th> <th data-bbox="539 436 1441 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1441 645">No File Uploaded</td> </tr> <tr> <td data-bbox="86 645 539 748">Certification by the auditing agency</td> <td data-bbox="539 645 1441 748">No File Uploaded</td> </tr> <tr> <td data-bbox="86 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1441 851">No File Uploaded</td> </tr> <tr> <td data-bbox="86 851 539 913">Any other relevant information</td> <td data-bbox="539 851 1441 913">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>										
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Details of the Software procured for providing the assistance	No File Uploaded										
Any other relevant information	No File Uploaded										
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</b>											

diversities (within 200 words).

The Zamorin's Guruvayurappan College hosts a diversity of students, including girls, boys, students belonging to different community/class/societal/economic status categories and divyangjans. Special efforts are made to cater to diverse needs of all categories of students by identifying their requirements and addressing them through inclusive practices. Mentoring system is also offered to the students. The students are treated without any kind of discrimination on the basis of religion, caste, language, societal status, or abilities. All rules of the college are inclusive in nature. Food and hostel facilities are provided equally to all without any bias. The high level of political awareness and exposure to modern ideas of equality provides a platform of equal opportunity to all in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution aims to achieve excellence by moulding socially responsible individuals. The academic programs of the college are in tandem with such goals and objectives. The election of student representatives and activities for sensitizing the elected member towards fulfilling their responsibilities instil a sense of constitutional obligation among the elected representatives and the student voters involved in the college election process. All staff of the college are also involved in the proper conduct of the college student elections. Programmes are conducted by the college and the students' unions before the general elections to highlight the significance of democratic values and to encourage every citizen to exercise their voting rights. Debates on events of national and political importance also help assure the nurturing of nationalist ethos and promote the recognition of rights and duties of a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**All days of national and international importance is celebrated in the college with the active participation of all students and staff.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) **WOMEN EMPOWERMENT:** The Women Development Cell of the institution is very active and has conducted several programmes to sensitize both boys and girls about the importance of women empowerment. Lectures are organized on Women's Law, Soft Skills, Cybercrime etc. There are three hostels for girls. Eighty percent of the research scholars are girls. The girl students participate actively in NSS, NCC, sports and cultural events. Girls were in the forefront of administration as well and many key posts in the student's union too. Girls were also in the forefront of all initiatives undertaken for flood relief measures as well. It was decided to re-start the self defense classes for girls.

2) **GREEN CAMPUS:** A herbal garden in the campus. The Nature Club of the College has organized tree plantation. The non-degradable wastes are regularly collected by local agencies for recycling. Harmful chemical wastes are collected in tanks so that the chemicals do not come into contact with outer environment. The chemicals are to be then neutralized and discarded. E-waste is to be kept in a separate space within the College and discarded regularly. College has conducted awareness programs on global warming, ozone depletion, and carbon neutral campus.

File Description	Documents
Best practices in the Institutional website	<a href="https://zgcollege.ac.in/IOAC/best-practices">https://zgcollege.ac.in/IOAC/best-practices</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is one of the oldest educational institutions in India and it has been providing quality education to generations of students. The efforts of the institution in the field of knowledge production and dissemination have included non-discriminatory practices geared at achieving social justice. While planning for long term objectives, the institution is keen in achieving the goal of transforming the students into academically excellent individuals with commitment towards social requirements. The college sprawling over an area of 92 acres is situated on top of the Krishnagiri Hills. Around 2000 students are admitted every year to the various programmes offered by the college. Considered to be one of the most beautiful campuses in Kerala, the college is a popular locale for film shootings. The college upholds the mission to impart knowledge through both the environmental setting and quality service. The Zamorin's Guruvayurappan College has been shaping generations over the past 139 years and the commitment shown by the Management, Staff and the entire stakeholders offer sufficient guarantee that it would continue to do so in the years to come. The college is one of the oldest educational institutions in India. We are striving to make it one of the best.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. Get affiliation for new programmes
2. Submit Proposals for new research projects (Major & Minor)
3. Sign Mous with industry and other academic institutions